

EXHIBIT B

NOVEMBER 9. NYC

**SCHOOLS OUT FOR
#CEASEFIRENOW**

**DAY OF ACTION TOOLKIT
STUDENTS, TEACHERS & PARENTS**



FIRST STEP: [Complete this Google Form](#) to take part in the Day of Action

On Thursday, November 9, school communities across New York City will unite for a **Day of Action** demanding an immediate ceasefire in Gaza & an end to U.S. support for genocide. The day will include student-led walk-outs, phone-banking to Congress, school communities passing resolutions, and more. **Use this toolkit to take action at your school.**

VIRTUAL PHONE BANK 2

Make calls to your representatives in Congress to urge them to support the Ceasefire Now resolution.

STUDENT WALK-OUT 3

Organize a walk-out at your school & link up with thousands of students at the youth-led rally in Brooklyn.

DRAFT A STATEMENT/RESOLUTION .. 6

Coordinate with your CEC/PTA/UFT Chapter to release a statement calling for a ceasefire & end to occupation.

RALLY & MARCH AT BRYANT PARK 7

Join the schools contingent for the SHUT IT DOWN FOR PALESTINE RALLY: Thursday, 3:00 PM @ Bryant Park

SUPPORT & RESOURCES 8

Know Your Rights for educators & students, legal resources, political education, teach-ins, community healing, safety.

LET’S MAKE THIS DAY BIG: Sign up in the Google Form above to make sure your school is counted in the Day of Action. Use the hashtag **#schools4ceasefire** and these **FLYERS & SOCIAL MEDIA** materials to help get the word out on social media, to your friends & at your school. We also have **DESIGN TEMPLATES** you can use to create flyers & social media posts for an action you plan.

VIRTUAL PHONE BANK



Students, teachers, and parents: make calls to your representatives in congress to urge them to support the Ceasefire Now resolution. You can do this every day, not just on November 9. The U.S. Campaign for Palestinian Rights (USCPR) has a tool that will call your phone and patch you through to your representatives. Leave a message with each of them.

- **Get others to join you:** throughout the week, [get the word out](#) to trusted members of your school community to get more people involved in the Day of Action and multiply the impact.
 - **A Zoom room will be open from 9:00 AM – 3:00 PM on November 9.** If you have access to a computer and want to connect with others, join that room while you make your calls. You can also get support there.
1. **Fill out this form** to let us know you're taking part. That allows us to keep track of actions & coordinate.
 2. **Connect to the Virtual Phone Bank via Zoom** so you can make your calls in community with others.
 3. **CLICK HERE** to use USCPR's tool & connect to your representatives.
 4. **Once you fill that form, you'll receive a phone call and will be patched through** to your representatives' offices, one after the other. After you speak to one office, press * (star) to be connected to your next representative. There are three in total.
 5. **Use the scripts below to leave your message** (*scripts provided by USCPR*).

SCRIPT FOR SENATORS

My name is [YOUR FIRST & LAST NAME], and I'm a constituent of [SENATOR'S NAME]. I'm calling about Palestine and Israel. The Senator must take immediate steps to deescalate, by calling for a ceasefire, pressuring Israel to allow humanitarian aid into Gaza, and refusing to send any additional weapons or funding to the Israeli military. I support an immediate ceasefire, along with two thirds of American voters, as found in a recent poll by Data for Progress. I am asking the Senator to publicly call for a ceasefire, in line with the Ceasefire Now resolution in the House led by Rep. Cori Bush.

Any more military funding to Israel will fuel violence by arming the Israeli government. This is a genocide of Palestinian people in Gaza. The Senator must take action now to stop genocide and end all U.S. complicity in Israel's violence.

SCRIPT FOR HOUSE REPRESENTATIVES

My name is [YOUR FIRST & LAST NAME], and I'm a constituent of [REPRESENTATIVE'S NAME]. I'm calling about Palestine and Israel. The Representative must take immediate steps to deescalate, by calling for a ceasefire, pressuring Israel to allow humanitarian aid into Gaza, and refusing to send any additional weapons or funding to the Israeli military. I support an immediate ceasefire, along with two thirds of American voters, as found in a recent poll by Data for Progress. I urge the Representative to sign on to the Ceasefire Now resolution led by Rep. Cori Bush and cosponsored by 17 other Representatives.

This is a genocide of Palestinian people in Gaza. The Representative must take action now to stop genocide and end all U.S. complicity in Israel's violence.

After you make the calls, send some emails to Congress using these tools:

- Write to Congress using [JVP form](#), [Adalah Justice form](#), [AFSC form](#), [USCPR form](#), [AJP form](#)

Also write to powerful US media organizations to demand better coverage on Gaza:

- [Write to the NYTimes](#), [Write to CNN](#)

Consider sending an email to and signing a petition for UFT officers and Chancellor Banks:

- [Letter to Chancellor Banks](#), [Template to email UFT officers](#), [Petition to UFT](#)

STUDENT WALK-OUT

High school students are organizing walkouts on Thursday, November 9 in solidarity with the people of Gaza to demand a ceasefire, end to U.S. aid for Israel's genocide of Palestinian people, and call on local leaders to support Palestinian, Arab, Muslim and ALL students against hateful attacks here in the US.

NOTE: school walk-outs from across the city will come together at 3:00 PM in Bryant Park to join workers & college students for the [SHUT IT DOWN FOR PALESTINE RALLY](#). See you there!

STUDENT WALK-OUT CHECKLIST

[Fill out this form](#) to let us know you're planning a walk-out. That allows us to keep track & coordinate.

- **Assess your school climate**
 - What do you have to do to convince your administrators (you do not need their permission but it helps)?
 - Are there students that you can convince to walk out with you? What support would you need to convince them?
 - Do you expect counter protestors at your school?
 - Are there other collectives in your school like SAYA, Global Kids, Eco Club etc. that you can engage or convince to take action with you?
 - Make an assessment of the level of engagement you expect (number of students/parents that you are able to mobilize for the walkout because that influences the impact that you can have.)
- **Assess your neighborhood**
 - Do you expect counter protestors around your school?
 - Do you expect the community around your school to be receptive of the walkout?
 - Make a note of the NYPD precincts nearby and the presence of police in or around the school.
 - Find the route that gets you close to a guarantee of maximizing support and minimizing resistance.
 - If you and your peers do not feel comfortable leaving your school, you could also march through the hallways and gather in central spaces in the school (or on the school steps) to do a sit in.
- **Assess preparedness**
 - Have people been identified to take on different roles:
 - Elect Speaker(s)
 - Elect Chant leaders (2 per school)
 - Elect a Social Media Coordinator (posting using hashtags: [#schools4ceasefire](#) [#shutitdown4palestine](#))
 - The SMC + Documentation Person should ensure all participants have masks to hide their faces, for anyone who doesn't want to be identified on camera
 - Documentation person
 - Students Rights Coordinator (print and distribute KYR flyers and getting people to keep NLG number on them)

- [Know Your Rights Flyers](#) (YA-YA Network)
- Legal support hotline: [National Lawyers Guild](#) (212) 679-5100
- If you or friend are arrested: [Peer Defense Project](#): 833-346-6322
- Personnel Coordinator (explain buddy system and assign buddies for accountability and safety, also counting participants at regular intervals to make sure people are together and safe)
- Marshalls
- Legal Observers
- **Identify Walkout + March Plan**
 - Identify exit/location in school where folks are gathering
 - Identify route on map based on your assessment of neighborhood (where can people gather safely that is not too physically straining because folks also have a rally after)
 - If the march is between 15-30 minutes then identify needs (water, bathroom, breaks for students that need it etc.)
 - Backup meeting location (in case things do not work out as planned folks should know where the fallback meeting point is).
- **Safety Plan**
 - Do people know their rights as student protestors? (Student rights coordinator)
 - 2 Marshal for every 15 students participating in the walkout and 1 for every additional 15 students. (TU)
 - Identify one of the Marshals to be police liaison. (focus on deescalation. We do not want all the walkouts to be tainted because one of our folks engaged and confronted a counter protestor.)
 - March route should be simple so it can be conveyed to people earlier on thus reducing the likeliness of folks being separated.
 - Marshals to make assessments of whether to block traffic or wait for traffic lights at intersections.
 - Marshals to make sure folks stay on the sidewalk and do not get on the streets.
 - Legal observers to deescalate with police.
- **Engaging other students**
 - Start a conversation (“have you heard about the student walkout for Palestine on Thursday?”), get a sense for where they’re at.
 - **Are they enthusiastic?** Great! Share the time, place, and reason you’re walking out. Ask them directly: “will you join the walkout on Thursday at [time]?”, “will you help us get the word out?”
 - **If they seem uninterested/unsure:** tell them that students all over NYC are planning walkouts on Thursday to demand a ceasefire in Gaza. Share your own personal reason for participating in the walkout. Ask them directly “will you join us for the walkout?”
 - **If they are opposed:** tell them to have a nice day and move on to the next person. If someone is staunchly opposed, it’s unlikely you’ll change their mind in one conversation. Focus your time instead on reachout out to students who are more likely to join you.

- Try to be patient with people who might not know (or care about) what's going on. Sharing your own personal reason for why you are participating in the walkout can be a great way to move someone else to take action.
- Get the word out at your school: print out flyers to hand around at lunch (get your friends to help).
- Accept and acknowledge that not everybody you speak to has access to the spaces you do and might be conditioned by what they see or hear (propaganda).
- Believe in your own power as a student organizer/activist to impact change.

SAMPLE WALK-OUT PLAN

- Start at 11:30 EST.
- Be organizing beforehand, get student activists and your friends ready and coordinated.
- You can begin the walkout by standing up and beginning a chat. Meet up in the halls.
- Leave the halls of your school within 10-15 mins of starting, and mobilize outside!
- Begin chanting and hold space outside the school! If reporters show up, you can speak with them and use our talking points below.
- **End at Bryant Park by 3:00 PM on Thursday to join the school walkout contingent of the SHUT IT DOWN FOR PALESTINE RALLY.** Think about what trains you'll need to take to get there.

TALKING POINTS

- You can refer to these [TALKING POINTS](#) when speaking to the media or mobilizing others. Use the messages that resonate with you, or use them as inspiration to create your own.

STUDENT DEMANDS

- We stand against the brutal bombardment of besieged Gaza, to demand an immediate ceasefire, and to break the silence on Palestine at our schools.
- We refuse to stay silent when entire Palestinian families are getting massacred and millions are getting forcibly displaced from their homes.
- Defend and protect Palestinian, Arab and Muslim, and all students and our teachers against an increase in hateful, and racist rhetoric and attacks.

Post photos of your action on social media, and get others to do the same. Tag your Congress representatives with the hashtag #Schools4Ceasefire and #ShutItDown4Palestine to make sure they know about your action.

MAKE SIGNS. Get together with other students during a lunch break to make signs for your walk-out. You can also see a folder of [PROTEST SIGNS](#) here and print some out.

CREATE A FLYER. To help get the word out, create a flyer to promote your action. We have a folder of [DESIGN ELEMENTS & TEMPLATES](#) you can use to create an Instagram post or flyers to print out.

Practice Chants. To make sure people hear student's demand for ceasefire and end to U.S aid to genocide in Gaza, practice these [CHANTS](#) and use them for your walkout.

DRAFT A STATEMENT/RESOLUTION

As a parent or educator, you can work with your **Community Education Council (CEC), Parent Association, Parent Teacher Association (PTA), School Leadership Team (SLT), UFT Chapter**, or other group to pass a resolution or draft a sign-on letter in support of a ceasefire, an end to U.S. funding of genocide, and an end to Israel's occupation of Palestine. See below for samples and guidance to support you to pass a resolution or statement. [Fill out this form](#) to let us know you plan to write a statement.

Districts with progressive CECs:

If yes, work with your CEC to pass a resolution that supports:

- Immediate ceasefire;
- An end to U.S. funding of the on-going genocide of the Palestinian people;
- An end to the occupation of Palestine; and
- Standing for justice and with all students, families, and school workers against antisemitism, anti-Muslim racism and Islamophobia

Districts with less progressive CECs:

Consider drafting a sign on letter from school Parent Associations, Parent Teacher Associations, or School Leadership Teams that supports:

- Immediate ceasefire;
- An end to U.S. funding of the on-going genocide of the Palestinian people;
- An end to the Israeli occupation of Palestine; and
- Standing for justice and with all students, families, and school workers and against antisemitism, anti-Muslim racism and Islamophobia

What else you can do:

- Identify and get the support of elected leaders in your school district to help sway your CEC;
- Partner with progressive teachers and community organizations to host a conversation or teach-in for your school, neighborhood, or district community.

SAMPLE RESOLUTIONS / STATEMENTS

- [Parents and educators in District 3 released a statement](#) calling on their CEC to immediately rescind its harmful resolution of October 17, 2023.
- [Parents and educators in District 15 released a statement](#) in support of a ceasefire and an end to U.S. support for genocide on November 7, 2023.

**** Check back soon for sample resolutions passed by [Community Education Council 14](#) and [NYC Educators for Palestine](#).**

**** Join us for the schools contingent at the [SHUT IT DOWN FOR PALESTINE RALLY](#):**

Thursday, November 9 at 3:00 PM in Bryant Park (steps of the New York Public Library). **

NEW YORK CITY

SCHOOLS OUT FOR #CEASEFIRENOW

SCHOOL WALKOUT & RALLY

THURS. NOV 9 | 3 PM

BRYANT PARK



CEC District 14
Brave spaces, healthy environments,
inclusive communities



[Let us know you're joining the rally.](#) It helps us plan & also means we can share updates with you directly.

Help us get the word out. [Download the flyer](#) & share on social media (see a [sample post](#)). Use hashtags #schools4ceasefire & #shutitdown4palestine

SUPPORT & RESOURCES

KNOW YOUR RIGHTS

YOUR RIGHTS AS A STUDENT PROTESTER

Can students who participate in a walkout be punished for leaving class? Yes. If your school normally does not allow you to leave the building without permission, then you do not have any special right to do so to engage in a political demonstration. But, just because the school is authorized to punish you does not mean they must do so. It is worth asking for leniency.

[READ MORE](#) on your rights to protest in school.

Can students be punished more severely for participating in a walkout rather than leaving for other reasons? No. Imposing harsher punishment on students who skip school to engage in political activities than on those who cut school for any other reason violates the First Amendment. If you believe this happened to you, [contact NYCLU](#) so they can gather more information.

[PRINTABLE “KNOW YOUR RIGHTS” FLYERS](#)

You have the constitutional right to freedom of speech & expression in public schools. [Click here](#) to learn more about your rights at school.

What other tools can you use to organize in your school? You know best who the cool teachers are in your school. Make them your allies! Ask for time during class to talk to the other students and get them involved.

What if you want to give out leaflets or make speeches etc, outside your school? Do you have to leave the area like the security guards tell you? **NO!** Anyone, including students, has the right to engage in peaceful First Amendment activity – including leafleting, petitioning, and picketing – on public sidewalks in front of schools in New York City.

YOUR RIGHTS AS AN EDUCATOR: CIVIC ENGAGEMENT AND POLITICAL ACTIVITIES

Per [Chancellor’s Regulations D- 130](#), “school buildings are not public forums for purposes of community or political expression.” [DOE’s general policy](#) is that “students should learn in a politically neutral environment; employees should refrain from advancing their own personal political views while on school grounds; and, that schools and employees should avoid the impression that the school is endorsing any particular political perspective or point of view.” School staff should be cautious not to use school facilities, equipment or supplies to promote political activities, or appear to solicit, direct, or compel students or other staff to participate in political speech, events, or activities.

[Per Chancellor’s Regulation C-110](#), staff may not participate in walkout, protest, demonstration, etc. during their scheduled work hours, including during lunch periods and breaks, or engage in political activity that causes them to be absent during the hours they are scheduled to work; however, staff can absolutely participate in political activities on their own time and not on DOE property.

YOUR RIGHTS AS AN EDUCATOR: CONTRACTUALLY PROTECTED ACTIVITIES

- Schools can facilitate discussions and engage students in activities related to current events and civic engagement. Discussions and activities should include multiple points of view and be linked to relevant classroom activities, lesson plans, curriculum, etc.
- School staff can display posters, signs, etc. to the extent connected to classroom activities, lesson plans, curriculum, etc.
- Schools can develop safety plans as needed to ensure the safety of students participating in known organized walkout, protest, demonstration, etc. activities. Staff can volunteer to assist with such safety plans.

YOUR RIGHTS AS AN EDUCATOR: SOME THINGS TO BE MINDFUL OF...

- Schools cannot organize field trips to participate in organized walkouts, protests, demonstrations, etc., stage their own such events, and/or distribute flyers promoting or inviting participation in such events.
- Schools **CANNOT PREVENT STUDENTS FROM PARTICIPATING** in walkouts, protests, demonstrations, etc; however, to ensure their safety, elementary school students must be signed out by a parent or guardian if they wish to participate.
- Schools should follow their regular [attendance policies](#) in determining whether any absences are excused or unexcused (including retaining proper documentation). **There are no disciplinary consequences for excused absences.**
- *If the family communicates that a student is absent due to a non-school-sponsored event by verbal or written notice, reason code 34 (SPECIAL EVENT-EXCUSED ABSENCE) can be used.*

If you should be arrested for any reason, contact your [UFT district representative](#), who will contact the UFT's central office for assistance. You must also notify your principal and the Office of Personnel Investigations at OPlarrestnotification@schools.nyc.gov ([see Chancellor's Regulation C-105](#)).

You can [request free legal support from Palestine Legal](#), which works with a network of organizations, attorneys, and advocacy groups to respond to requests for legal and advocacy assistance, and to document incidents of suppression. You may also find [these resources](#) related to doxing, your right to organize, and other common issues helpful.

HOW EDUCATORS CAN SUPPORT STUDENTS TO PROTEST

While students have a right to free expression, the school can limit or punish them for their behavior if it creates a “substantial disruption or material interference in school activities.” In most districts, a walkout would be a substantial disruption and probably a violation of the code of conduct (missing class, roaming in the hallways, etc.). A teacher can not protect a student from being disciplined by admin for engaging in a walkout, but they can **show support for their students by making classroom level decisions like canceling tests or major paper deadlines or making the lesson more flexible to accommodate students who walk out.**

SUPPORT & RESOURCES

HEALING RESOURCES

- [Mental Health + Somatic Resources for Palestinians in Diaspora / SWANA Folks](#) – free & low-cost therapy, support groups, & healing spaces.
- [Dignity Practice](#) – a somatic healing exercise
- [Circle the War](#) – a guide for educators and youth workers to speak with young people about the Palestinian genocide. Created by restorative justice practitioners.
- The Poem, [Moon Over Gaza](#) and other poems by [Naomi Shihab Nye](#)
- If you are equipped to do so, consider holding a healing space for Palestinian and Arab students, teachers, and other impacted communities in your school.

PREPARE FOR & RESPOND TO BACKLASH

- [Rapid Response Resources](#) – a resource developed by **Muslims for Just Futures** which includes hotlines & information if you face discrimination at your school/workplace, are the target of doxing, and more.
- [Understanding and Preparing for Backlash](#) – a framework for educators and administrators: understanding, preparing for, and responding to backlash.
- [Anti-Doxing Guide for Activists](#) – **Equality Lab's** guide offers best practices for protecting yourself against a doxing campaign and steps to take to secure your digital identity after being doxed.

COLLECTIVE LEARNING

- [Schools Out for #CeasefireNOW Teach-In](#) outline & slides — created by **YAYA Network & Circle Keepers** for the Day of Action. Use this to lead a teach-in at your school.
- [2023 Palestine Liberation Resource List](#) — the **Palestinian Youth Movement** has created this resource to provide an introductory level breakdown of the events of October 2023 and the history that birthed it.
- [Toolkit on Boycott, Divestment, and Sanctions](#) — from the US Campaign for Palestinian Rights.
- [Free Palestine Toolkit](#) — videos and articles to learn some of the historical context of Israel's occupation and current siege.
- [Resources for Educators to Support a Free Palestine](#) — the **Abolitionist Teaching Network** updates this document with teaching resources, as well as Know Your Rights and mental health resources.
- **Curriculum resources to check out:** [Project 48](#), [Curriculum on Antisemitism from a Framework of Collective Liberation](#), & [Teach Palestine](#).

EVENTS: Connecting our Struggles for Justice to Palestine

Friday, Nov. 10, 5:00-7:00 PM, Manhattan ([RSVP here](#))

*Join **New York Collective of Radical Educators** on Friday, November 10th to learn more about two curricula: **Antisemitism from a Framework of Collective Liberation** and **Project 48's Palestinian Nakba Curriculum** from **PARCEO** with long-time educator organizers **Nina Mehta** and **Donna Nevel**. We will review these curricula and engage in critical dialogue on what they mean for our classrooms.*

TAKE ACTION

- Join the school contingent of the [SHUT IT DOWN FOR PALESTINE RALLY](#): Thursday November 9 @ 3PM, Bryant Park (steps of the New York Public Library)
- Join the **Children’s March for Ceasefire**: Sunday, November 12 @ 4:30pm at the Brooklyn Museum.
- [Stop Gaza Genocide: Action Toolkit](#) — the **U.S. Campaign for Palestinian Rights** keeps this toolkit up to date with actions to take.
- [Find a Protest](#) — you can check this page regularly to find upcoming protests near you.
- [Congressional Tracker](#) — a tool you can use to learn what your congressional representatives position is on a ceasefire and other related issues.

HOW DO I TALK ABOUT THIS?

- [Gaza Talking Points Toolkit](#) — **Jewish Voice for Peace** created this toolkit with talking points and tips for having hard conversations in this moment.

Remember to [Complete this Google Form](#) to take part in the **Day of Action**. Make your action count & connect to organizers who can support.

